



To Event Organizers

If you intend to run a Maritime Event within Tor Bay Harbour limits, or on any of the Harbour Estates, on any scale, you must apply to Tor Bay Harbour Authority by completing the attached Application Form and therefore agreeing to the enclosed 'conditions of use', and then return it to the Paignton Harbour Office.

The completed form will register the proposed event date(s) on the Event Schedule, assuming there is no conflict with another event on a similar date. Should a conflict occur, the Harbour Office will contact you to help you arrange an alternative, or establish if it is particle and safe to run both events on the same date.

If your event is being run from the beach or green (not part of the Harbour Estate) you must follow the Torbay Council events process and complete the application form found on their web site:

<http://www.torbay.gov.uk/index/yourbay/events/stagingevents.htm>

Torbay Council will liaise with the Harbour Authority regarding the marine element of your event.

Please note that the information that we receive back does not guarantee your event can take place until you receive approval for your event from the Harbour Office.

Once approved, the main event organiser **must** liaise directly with the appropriate Harbour Office to discuss the event in greater detail and confirm management on the quayside, on water and essential supporting literature, as laid out in the conditions of use.

The Events Schedule, once completed will be viewable on the Tor Bay Harbour website: www.tor-bay-harbour.co.uk.

Should you wish to discuss your event or have any difficulty completing the event application form, please feel free to contact Simon Pinder (Paignton Harbour Master) who deals with all applications for maritime events.

Contact details:

Simon Pinder
Paignton Harbour Office
South Quay
Paignton Harbour
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