
Maritime Event Application

Organiser Details

- Name of organisation.....
- Event organiser/s.....
- Contact address
-
- Postcode.....
- Tel Number
- Mobile No
- E-mail address.....
- Name and contact of responsible person on site at Event (**Compulsory**) this must be displayed on site during the event for any queries.
- Name..... Mobile.....

Event Details

(If you are organising a number of similar events you can list them on a separate sheet and submit them with a single application)

Name of event.....

Event location.....

Governing Body / Association

Event date.....

- Description of event and activity proposed
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- Number of vessels expected
- (A separate form will be sent out for applications of medium to large scale events to be held on Harbour Estates)

Insurance

- Event Organisers are required to hold a current policy of Insurance in respect of Public Liability or Third Party risks (including products liability where appropriate). The relevant limit of indemnity shall be no less than £5M but it remains the responsibility of the organiser/operator having taken independent professional advice to determine the appropriate level of cover having regard to the nature of their operation and the perceived level of risk. The council reserves the right to require a higher limit if deemed necessary.
- All contractors and performers need their own Public Liability cover and depending upon the nature of your organisation and the proposed event other insurances may also be required. The event organiser should obtain and retain a copy of the Public Liability Insurance details for any exhibitor, performer/group, sub-contractor, caterer or Third Party etc. whom they have instructed/authorised to appear at the event. It is not sufficient just to ask if insurance is in place; evidence will be required in the event of a claim.

Note: All documentation must be produced no later than 6 weeks before the Event date. Failure to comply may result in the Harbour Authority refusing to grant permission for the holding of the event.

If permission is granted for the event, the applicant/company/organiser hereby agree to comply with the General conditions of use form and all reasonable instructions given by all authorised Officers of the Harbour Authority and Council.

Signed & On behalf of and with the authority of;

Signature

Print Name _____

Position

Date

Please send this completed form, together with any supporting documentation to:

Harbour Master
Paignton Harbour Office
South Quay
Paignton Harbour
Paignton
TQ4 6DT